



AIRPORT MANAGEMENT SURVEY

The Florida Department of Transportation (FDOT) Aviation Office has launched the Aviation Economic Impact Study to measure the economic value of Florida airports to their communities and to the State. This study's purpose is to collect information to help measure economic impacts of individual airports and the State's airport system as a whole. An important part of this study involves surveying airport management. This Airport Management Survey will ask you to provide information regarding airport employees, payroll, airport activity, on-airport business tenants, and more. This information is crucial to the success of the study, as it will be used to prepare the analysis as well as quantify how airports impact Florida's economy.

Accurate and timely data is needed in order to make this project successful and to properly determine the economic impact of Florida's aviation industry. As such, your participation is greatly appreciated and crucial to the success of this study. We ask that you please review this survey and provide a completed version to us no later than DATE. The information you provide in this survey will be confirmed during your on-airport site visit, during which we can also answer any remaining questions you have. If you have any questions regarding this survey, please contact Taylor Filaroski at 850-553-3517 or Taylor.Filaroski@kimley-horn.com. If you have any questions regarding the Aviation Economic Impact Study, please contact Zach DeVeau of Kimley-Horn at 850-553-3530 or Zach.DeVeau@kimley-horn.com or Nick Harwell with FDOT Aviation Office at 850-414-4510 or Nick.Harwell@dot.state.fl.us. Your time and attention are greatly appreciated. *Thank you!*

(Note: Responses will be aggregated and summarized, so no specific details will be reported.)

AIRPORT INFORMATION			
Airport Name		3-letter ID	
Does your airport have a dedicated on-site Airport Manager?	YES	NO	
<i>If yes, provide the contact information for the Airport Manager or the designated Sponsor Representative</i>			
Name			
Title			
Phone		Cell/Alternate Phone	
Email Address			



Survey Respondent: This data request was completed by			
Name			
Title			
Phone		Cell/Alternate Phone	
Email Address			

EMPLOYMENT			
During 2021, how many full-time and part-time employees were employed by the airport? <i>Please include estimates only for those directly employed by the airport. You should NOT include those employed by a separate private company (e.g., an airline or concessionaire) or government (e.g., FAA or TSA).</i>			
Number of Full-Time Employees			
Number of Part-Time Employees			
Please estimate the number of employees employed by the airport that are in the following occupation categories. The figures entered below should sum to the same total as full -time and part-time employment listed at the top of this table.			
	Occupation	Number of Employees (full time)	Number of Employees (part time)
General	Managerial/Supervisory		
	Clerical		
	Building Maintenance		
	Airfield Maintenance		
	Line Service		
	Security (not TSA, CBP)		
Other (please specify)			



Employment – Outsourcing and Contracting Out

Individuals on Contract

If you pay some individuals through a contract, as opposed to through payroll, please indicate the number of such employees, how many hours per week worked in 2021, as well as how many weeks worked in 2021, on average.

_____ Number of contract employees
 _____ Number of weeks/year
 _____ Number of weekly hours

Firms on Contract

If you outsource or contract out any work to other companies (e.g., cleaning services, IT, ground handling, etc.), please complete the below table, indicating the functions you outsource to third party companies, and provide an estimate of the value of the annual contract as well as the number of full time and part time employees. This will allow us to avoid any double counting of work performed by other companies which may also be surveyed as part of this study.

Contractor Firm Name	Primary Function of Contractor	Located On-Site?	Value of the annual contract	Number of Employees (full time)	Number of Employees (part time)
<i>e.g.: Spic and Span Cleaners</i>	<i>Cleaning services</i>	Yes No			
		Yes No			
		Yes No			
		Yes No			
		Yes No			
		Yes No			



EXPENDITURES				
Total CY 2021 annual wages and benefits paid to all employees employed by your airport.	\$ _____ <i>Note: Total payroll includes gross (pre-tax) wages or salaries, including overtime pay, commissions, allowances, benefits and bonuses.</i>			
	<i>Alternative response option:</i> If you are unable to answer this question, please provide an estimate of the average annual wage/salary per employee (including overtime pay, commissions, allowances, benefits and bonuses): Average Annual Salary/Wage per Employee: \$ _____ OR Average total compensation range/employee: ___ less than \$20,000 ___ \$60,000 -- \$79,999 ___ \$20,000 -- \$39,999 ___ \$80,000 -- \$99,999 ___ \$40,000 -- \$59,999 ___ \$100,000 or more			
How much did your airport spend on capital improvements over the last four years (federal, state, and local)?	2018 \$ _____	2019 \$ _____	2020 \$ _____	2021 \$ _____
What was your airport's total operating budget in CY 2021? (<i>Do not include capital expenditures from the preceding question.</i>)	\$ _____			
How many gallons of airport-owned fuel did you sell in CY 2021?	_____ 100LL		_____ Jet-A	
For private airports only				
If this is a privately-owned airport, what were the total 2021 real estate taxes (local and state) paid to your locality and to the State of Florida? Please itemize local and state taxes, by type of tax.	Local Tax		State Tax	
	Type of Tax	Amount	Type of Tax	Amount
		\$		\$
		\$		\$
		\$		\$
		\$		\$
		\$		\$



AIRPORT ACTIVITY	
The following questions relate only to visitors who arrive by GA	
Estimate the percentage of 2021 transient (i.e. non-local visitor) GA traffic at your airport.	_____ %
Estimate the average number of passengers (including pilots) for each of the transient GA operations at your airport.	_____ passengers
Average length of stay	<input type="checkbox"/> < 1 day (e.g., visitors do not spend the night) <input type="checkbox"/> 1 night <input type="checkbox"/> 2 nights <input type="checkbox"/> 3 nights or more
What is the purpose of travel for visitors who arrive via GA? (<i>Note: % should add to 100%</i>)	_____ % are business travel only _____ % are leisure travel only _____ % combine business and leisure travel
<p>This study is also concerned with the many quality-of-life benefits that airports provide, which are often not measurable in monetary terms. Please check all applicable activities/attributes that are typical, these can be occasional activities at your airport.</p>	
Recreational flying and/or parachuting Ballooning Agricultural spraying Freight / Cargo activity Traffic / News reporting Corporate / Business activity Environmental patrol Environmental cleanup services Aerial photography / Surveying Aerial inspections (pipeline, electric, etc.) Aerial advertising / banner towing Promotional activities (open houses, air shows, fly-ins, etc.) Aerial/wildland firefighting Military exercises/training Other:	Shipping of perishable goods Career training / Education Search & Rescue Flight training Emergency medical aviation Emergency health services (e.g., COVID testing or vaccination) Gateway for VIPs / High profile visitors Staging area for community events Police / Law enforcement Location for community facilities/utilities Public charters Preservation of open space/wetlands/ woodlands Prisoner transport Real estate tours

1. Please provide very brief descriptions the three most important items checked above (ex., "Channel 8 news helicopter" or "Annual June Air Show") regarding the above checked activities.
2. Please use the space below to discuss any special attributes of this airport, or ways in which it is special or important to the community served. Please note if your airport sponsors any community events and identify other ways your airport benefits the local community or area businesses. Also, discuss how the community has supported the airport, as applicable. If there are any available anecdotes, testimonials, or quotes that highlight the value of your airport to the community or local businesses, please provide them as well.
3. Please check all surface modes of transportation available at your airport.

<input type="checkbox"/> Courtesy Car	<input type="checkbox"/> Limousine Service	<input type="checkbox"/> Taxi Cab
<input type="checkbox"/> Bus	<input type="checkbox"/> Rail	<input type="checkbox"/> Uber/Lyft or Similar

Other _____
4. Can you please summarize any significant changes that have occurred at your airport since 2017 that may have affected the economic impact (ex: opening of an MRO, runway extension, etc.)?



AIRPORT TENANTS, BASED AIRCRAFT, AND NON-LOCAL BUSINESSES:

Please complete the information requested below in the following tables (T.1 – T.4), as available. If you need more space, please attach additional sheets to the back of this survey.

If you have this information in another format, you may provide that information in place of completing the remaining tables.

T.1 List all FBOs, tenant businesses/organizations, government agencies, and other businesses **LOCATED AT YOUR AIRPORT**. This may include freight forwarders, warehouses, aircraft repair, ground handlers, fueling companies, FBOs, aircraft parts suppliers, aircraft manufacturers, FAA, TSA, CBP, flight training, sky diving, aerial agricultural applicators, car rentals, hotels, airlines, concessions, and others.

1	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____	Phone: _____ Estimated number of full-time employees: _____ Estimated number of part-time employees: _____
2	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____	Phone: _____ Estimated number of full-time employees: _____ Estimated number of part-time employees: _____
3	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____	Phone: _____ Estimated number of full-time employees: _____ Estimated number of part-time employees: _____
4	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____	Phone: _____ Estimated number of full-time employees: _____ Estimated number of part-time employees: _____
5	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____	Phone: _____ Estimated number of full-time employees: _____ Estimated number of part-time employees: _____



T.1 List all FBOs, tenant businesses/organizations, government agencies, and other businesses **LOCATED AT YOUR AIRPORT**. This may include freight forwarders, warehouses, aircraft repair, ground handlers, fueling companies, FBOs, aircraft parts suppliers, aircraft manufacturers, FAA, TSA, CBP, flight training, sky diving, aerial agricultural applicators, car rentals, hotels, airlines, concessions, and others.

6	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____	Phone: _____ Estimated number of full-time employees: _____ Estimated number of part-time employees: _____
7	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____	Phone: _____ Estimated number of full-time employees: _____ Estimated number of part-time employees: _____
8	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____	Phone: _____ Estimated number of full-time employees: _____ Estimated number of part-time employees: _____



T.2 List all businesses that **BASE AIRCRAFT** at **YOUR AIRPORT** other than those listed in the previous table.

1	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____	Phone: _____ Estimated number of full-time employees: _____ Estimated number of part-time employees: _____
2	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____	Phone: _____ Estimated number of full-time employees: _____ Estimated number of part-time employees: _____
3	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____	Phone: _____ Estimated number of full-time employees: _____ Estimated number of part-time employees: _____
4	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____	Phone: _____ Estimated number of full-time employees: _____ Estimated number of part-time employees: _____
5	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____	Phone: _____ Estimated number of full-time employees: _____ Estimated number of part-time employees: _____
6	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____	Phone: _____ Estimated number of full-time employees: _____ Estimated number of part-time employees: _____
7	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____	Phone: _____ Estimated number of full-time employees: _____ Estimated number of part-time employees: _____



T.2 List all businesses that **BASE AIRCRAFT** at **YOUR AIRPORT** other than those listed in the previous table.

8	Company name: _____	Phone: _____
	Main product/service: _____	Estimated number of full-time employees: _____
	Contact name: _____	Estimated number of part-time employees: _____
	E-mail Address: _____	



T.3 List all **NON-LOCAL** businesses that frequently use your airport to access surrounding areas (incl. aerial agricultural applicators).

1	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____
2	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____
3	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____
4	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____
5	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____
6	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____

T.3 List all **NON-LOCAL** businesses that frequently use your airport to access surrounding areas (incl. aerial agricultural applicators).

7	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____
8	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____



T.4 List **LOCAL** businesses that you are aware of that rely on your airport, especially those that do not own aircraft.

1	<p>Company name: _____</p> <p>Main product/service: _____</p> <p>Contact name: _____</p> <p>E-mail Address: _____</p>
2	<p>Company name: _____</p> <p>Main product/service: _____</p> <p>Contact name: _____</p> <p>E-mail Address: _____</p>
3	<p>Company name: _____</p> <p>Main product/service: _____</p> <p>Contact name: _____</p> <p>E-mail Address: _____</p>
4	<p>Company name: _____</p> <p>Main product/service: _____</p> <p>Contact name: _____</p> <p>E-mail Address: _____</p>
5	<p>Company name: _____</p> <p>Main product/service: _____</p> <p>Contact name: _____</p> <p>E-mail Address: _____</p>



T.4 List LOCAL businesses that you are aware of that rely on your airport, especially those that do not own aircraft.

6	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____
7	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____
8	Company name: _____ Main product/service: _____ Contact name: _____ E-mail Address: _____

We appreciate your willingness to provide important information for this study and help us demonstrate the value of aviation to Florida.

If you have any questions regarding this study or the enclosed survey, please contact:

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Should you have any further questions about the study, please contact:

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Once again, thank you for your assistance.